



INFORMATION 2011 - 2012

**Headmistress**

Mrs J. P. Goyer MA, PGCE

Critical Thinking, Religious Studies\*

**Bursar**

Mr R.G. Bosshardt MCIPD, BSc, MSc

**Deputy Head**

Miss L. Higson BSc, PGCE

Mathematics

**Assistant Head**

Mrs A. Binns BA, PGCE

Mathematics

**Assistant Head**

Mrs M. Higgs, BEd

Mathematics

**SENIOR SCHOOL STAFF**

Mrs S.E. Barber Khan BSc, PGCE

Head of Lower School Science

Mrs G.A. Briggs Licenciado, PGCE

Spanish

Mrs S.E. Brinsley BA, EFL

ESOL

Mrs J.M. Browne MA(Ed), CertEd

Head of Year 7, Art &amp; Design

Mrs L. Carvell BA, PGCE

French, Spanish

Mrs M. Catterson BSc PGCE

Biology

Mr D. Cronin BA, PGCE

History, Young Enterprise

Miss H.L. Currell BSc, QTS

Deputy Head of Years 10 &amp; 11, P.E., Biology

Mr J. Dwyer BSc, PGCE

Geography\*, P.E.

Mrs E. Fahy BA, PGCE

Textiles\*

Mrs S.T. Farman BA, MA, PGCE

Head of Years 8 &amp; 9, Latin\*

Mrs E. Forbes-Turner BSc, MSc, PGCE

Psychology\*

Mr R.S. Gibbs BEd

Art &amp; Design\*

Mr J.N. Guedes, M ès L

French\*, ICT,

Mr A. Guyton BSc, PGCE

Chemistry \*

Mrs D. Harrod BSc, PGCE

Mathematics

Mrs L.M. Hawkins BEd

Home Economics\*, P.E., Examinations Officer

Mrs P. Huntsman MA, CertEd

History of Art\*, Sociology

Mrs V.A. Kelly BA QTS

Business Subjects\*, Assistant Housemistress

Mrs K. Lawrence BSc, PGCE

Deputy Head of Sixth Form, Mathematics\*

Miss J.M. Lewis BA, PGCE

English\*

Mrs. M.A. Lloyd BEd

History\*, General Studies Co-ordinator

Mr A. Maude GIBIOL, PGCE

Head of Faculty: Mathematics and Natural Sciences, Science\*,

Biology\*

Mrs C. Maude, BSc, PGCE

Biology, Charities Co-ordinator

Mrs H. Ravenscroft BSc, PGCE

Head of Faculty: Social Sciences, Sociology\*, Chemistry

Mrs S. Riley BSc, PGCE

Geography

Mrs L.J. Rutherford, BSc, PGCE

Head of Sixth Form, Physics\*

Mr M.T. Slawinski BA, PGCE

Drama\*, Music, Religious Studies

Mr C. Snewin BSc, PGCE

Physics, Technology\*

Mrs R. Sprey BA

Art &amp; Design

Ms R. Stanton, BA TESOL

ESOL, Drama

Mrs A.C. Stearns GBSM, PGCE

Director of Music

Mrs H. Taylor BA, Cert Ed

Head of Faculty: Curriculum Support

Mr D.H. Thomas BA

English

Mrs J. E. Thomas ACRM, GRSM

Music

Mrs A.C. Unsworth MA, TEFL

ESOL

Mr D.M.A. Walker-Smith BA, PGCE, PGDiPP

Head of Faculty: Languages, German\*, French, Spanish,

Head of Professional Development

Miss S.J. Whittaker BEd

Head of Faculty: Creative &amp; Expressive Arts, Director of P.E.

and Games

Mrs J. Wilson BA, PGCE

P.E.

Mrs R.A. Young BEd

Learning Support

Ms J.P. Williams BA, MA, PGCE

Head of Years 10 &amp; 11, English

\*Subject Leader

## PREPARATORY SCHOOL STAFF

### Head of Prep. School

Mrs. J. Baggs BEd, CertEd

### Deputy Head of Prep. School

Mrs. S.E. Povey BEd, CertEd

Mrs L. Bedwin

Mrs B. Dodd CertEd

Mrs M.J. French, BA

Mrs J. Hayes BEd

Mrs J. Johnson BEd

Mrs N.A. Kulin BA, QTS

Mrs L.M. Mursell BEd

Mrs A.C. Stearns GBSM, PGCE

Mrs L.J. Strivens BEd

Miss S. Symonds BEd

Mr D. M. A. Walker-Smith BA, PGCE, PGDiPP

Miss G.S. Welsh BA PGCE

Year 5 class teacher

Nursery Manager

Reception class teacher

Learning Support

Year 1 class teacher

Year 4 class teacher

Year 2 class teacher

Year 5 class teacher

Director of Music

Year 6 class teacher

Year 3 class teacher

Director of Prep Languages

Year 6 class teacher

Mrs S. Harris

Mrs S.E. Blake

Mrs M. Clarry NVQ Level 3

Mrs B.M. Harper NVQ Level 3

Miss C. Heath NVQ Level 3

Mrs K. Jones NVQ Level 3

Mrs K. Macleod NVQ Level 3

Mrs A. Potter NNEB

Mrs J. Wade

Mrs V. White NVQ Level 3

Secretary

Teaching Assistant

Teaching Assistant

Teaching Assistant

Nursery Assistant

Teaching Assistant

Teaching Assistant

Teaching Assistant

Secretary

Teaching Assistant

### Boarding House

Mrs K. McKinney BA

Mrs V. Kelly

Mrs Y. Crook

Mrs J. Humphreys

Housemistress

Assistant Housemistress

Matron

Matron

### Administration

Ms R. Ballantyne-Smith

Mrs M. Barwood

Mrs L. Bradstock

Mrs G. Brazier

Mrs J. Coveney BEng

Mrs F. Currie

Mrs C.E. Eason

Mrs C. Gibson BA

Mrs S. Greer

Mrs D.S. Heath BA

Mrs E.S. Huddleston BA

Mr M. Kruk

Mrs F. Lee

Receptionist

Assistant Bursar

Receptionist

School Secretary

Registrar

Accounts Clerk

Library Assistant

Assistant Bursar

Marketing Director

Public Relations Officer

Office Manager and Headmistress's P.A.

I.T. Co-ordinator and Network Manager

Reprographics Assistant, Art and Home Economics

Technician

Receptionist

Facilities Manager

Mrs J. Sledmar

Mr A. Trehwella

**Doctor:**

Dr. J Ellis, BSc, MBBS, DRCOG, DFFP, MRCP

**Nursing Staff**

Mrs C. Agranoff, RGN

School Nurse

Mrs C. Parsons, RGN

School Nurse

**School Counsellor**

Mrs J. Cook, BA (Counselling)

**Laboratory Technicians**

Mrs W. Colson

Mrs A. Coombe

Mrs J. Miller

**Music**

Mr R.A. Baker LTCM

Brass

Mrs E. Bird BA, Dip.Mus.

Piano

Mrs E.L. Burtenshaw GTCM, LTCM, ARCM

Piano

Mrs F. Campbell, LRAM, DipRAM

Singing

Mr D.P. Caswell ARCM

Guitar

Miss F. Goodsir GRSM, ARCM

Flute

Mr P. Howland

Drums

Mrs C.A. Jackson GRNCM PGCE

Singing

Miss A. Knight GRSM

Recorder

Mrs R. Sherlock LGSM, PGCE

Flute, Clarinet, Saxophone

Mrs P. Streeter LTCL, ALCM, Dip.Mus.

Clarinet, Saxophone

Mr B. Sutton AGSM

Violin, Viola

Mrs A. Sutton GRSM, Dip.RCM

Piano

Miss M. Wells BA, Dip Music Therapy

'Cello

Mrs S. Williams LLCM

Oboe

**Senior and Prep. School Speech and Drama**

Mrs E. Booth LGSM

Mrs L. Cooper ALAM

**Extra-Curricular Activities**

Mr M. Brigden

Fencing

Ms M. Collins LTA, LDC

Tennis

Mr C. Dunworth

Chess

Mr R. Fenwick

Golf

Mr D. Groom

Football

Mr J. Hills, Ms D. Hills

Judo

Mrs E. Kentish

Jazz Dance

Ms R. Mash

Photography

Mrs H. Phillips

Trampolining

Mrs N. van de Braam RAD, RTS, RAD Teaching Cert

Ballet

Mrs M Yeates

Rugby

**MEMBERS OF THE GOVERNING COUNCIL**

Mr Mike Simpkin, O.B.E. Chartered FCIPD

Chairman

Mrs Susan Conway, Solicitor, TEP

Chairman of Health and Safety Committee

Mrs Susan Glover

Lead Governor for EYFS

Mr John Hamer , O.B.E. BA, MA, PGCE, AcDipEd, FRSA

Chairman of Education Committee

Mr David James

Chairman of Marketing Committee

Mr Alan McLean

Mrs Georgina Nienstaedt Chartered FCIPD

Lead Governor on H.R.

Mr Paul Routledge FCA

Mrs Vicki Scott BA, PGCE, MA Education

Mrs Celia Stanton Cert Ed (London)

Lead Governor on Boarding

Mr Philip Stone FRICS FAAV

Lead Governor on Estates

Mrs Stephanie White MBA

Chairman of Finance and General Purposes Committee

**If you wish to contact the Governors please write to Mr M.L. Simpkin OBE c/o Farlington School**

## SCHOOL AIMS

Farlington holds at the heart of all it does the importance of each girl's individuality, and therefore aims to:

- focus on developing the confidence of every girl, to enable her to achieve her full potential and establish necessary life skills for continuing success and happiness.
- encourage an awareness of, and foster a responsibility for, each other, the School and the wider environment, through which our strong relationship with the local community will continue to grow.
- develop each girl's awareness of herself and sense of social responsibility and citizenship based on moral and spiritual values and promote the highest standards of behaviour in a school that emphasizes tolerance and loyalty.
- recruit and retain well-motivated, professional and appropriately qualified staff and governors who embrace the School's ethos and have a strong commitment to the well-being and education of the girls.

## CODE OF CONDUCT

- All members of the Farlington community are expected to act considerately towards each other and to those less fortunate than themselves.
- Pupils are expected to make full use of the opportunities available to them. Work should be completed to the highest possible standards and handed in on time.
- Pupils are expected to respect the rights and property of others.
- Every pupil should take responsibility for her own actions.
- Commitment to teams, clubs and co-curricular activities is important. Attendance at matches and concerts is expected; if absence is unavoidable, a written letter of apology should be given to the teacher at least twenty-four hours beforehand.
- All pupils should look after school property, and avoid dropping litter anywhere in the buildings or in the grounds.
- For their own safety, girls must keep within bounds when in the school grounds. The lake is strictly out of bounds to all pupils.

## ENTRANCE PROCEDURES

The usual ages of entry are 4+, 7+, 11+ and 16+, although girls may enter at any age dependent upon a place being available and the entrance procedure below. Open Mornings and 'at work' days are held throughout the year. A tour of the School and a meeting with the Headmistress at other times can be arranged through the Registrar.

In order for girls to be considered for entry, parents first need to complete a Registration Form which should be sent to the Registrar, together with the non-refundable registration fee of £80.

Entrance examinations for the **Senior School** take place on Tuesday 3rd January 2012 for entry in September 2012. The closing date for registration is Friday 25th November 2011. For entry in 2013 entrance exams will

take place on Thursday 3rd January 2013 with the closing date for entries being the last Friday in November 2012.

Places are offered on the basis of performance in the examination, an interview with a senior member of staff and a report from the current school.

**Prep School** - entry to Reception is by family interview, followed by an informal assessment by the class teacher. Entry to Prep 1, 2 and 3 is based on the result of an informal assessment. Girls entering Prep 4, 5 and 6 will be assessed on English, Mathematics, Reading and Spelling with those entering Prep 5 and 6 also taking a Verbal Reasoning Test. A report from the current school will also be required.

For a place in the **Sixth Form** students are required to achieve 6 GCSEs at grade C or above. Entrants will also be interviewed by the Headmistress or Head of Sixth Form. Minimum grades may be required for certain A Level subjects. A report from the current school will also be required.

Specimen examination papers are available from the Registrar.

## OPEN MORNINGS AND EVENTS

Open Mornings provide an opportunity to see the School in action. Examples of academic and creative work are on display. There is a programme of events which includes a tour of the School, a talk from the Headmistress on our aims and activities, and time for parents to ask questions of the Headmistress and Senior Staff. Your daughter is very welcome to accompany you. Activities will be arranged for the younger visitors.

The dates and times of our Open Mornings and Events for the academic year 2011/2012 are:

Monday 26th September 2011	Sixth Form Evening 6.00-8.00pm
Saturday 1st October 2011	10.00am-12.00noon
Thursday 10th November 2011	'At work' day
Friday 13th January 2012	'At work' day
Tuesday 21st February 2012	'At work' day
Saturday 17th March 2012	10.00am-12.00noon
Wednesday 16th May 2012	'At work' day
Thursday 14th June 2012	'At work' day

It is extremely helpful if visitors telephone beforehand to inform the Registrar of their attendance.

## DIRECTIONS

Farlington is located approximately 2 miles outside Horsham on the A281 to Guildford. A detailed location map is provided with the prospectus.

## THE SCHOOL DAY

Reception, Prep. 1 & Prep. 2      8.40am - 3.20pm  
After School Supervision      3.20pm - 5.00pm

Prep. 3, 4, 5 & 6      8.40am - 3.45pm  
Supervised Prep      3.45pm - 4.30pm  
After School Clubs      4.30pm - 5.45pm

Senior School      8.30am – 3.45pm  
Wed, Fri  
8.30am - 4.20pm  
Mon, Tues, Thurs

Supervised Prep or Activities      4.15 - 5.45pm  
Wed, Fri  
4.40-5.45pm  
Mon, Tues, Thurs

Early Morning Club is available for Prep. School pupils between 7.45am-8.15am every day. From 8.15am-8.40am Prep School children go to supervised play.

## UNIFORM

Uniform is worn by all girls until they enter the Sixth Form. Our uniform supplier is Schoolblazer.com. The PTA also runs the Farlington Uniform Shop in School which carries good-as-new items. Generally this is open on the first day of term, 8.30-10.00am, and every Friday during term from 3.20pm-4.20pm.

## SCHOOL BUS SERVICE

Detailed routes, timings and price are dependent on demand. Collection from the furthest point will be at approximately 7.30am and all routes are timed to arrive at Farlington by 8.20am.

Please contact the Bursar for details.

## BURSARIES & SCHOLARSHIPS

### Bursaries

The School offers means tested bursaries up to 100% of tuition fees for all prospective and current pupils from Year 5 upwards.

The main bursary award process is carried out in the first half of the Spring Term and applications, therefore, should be made in the second half of the preceding Autumn Term.

Subject to available funds, applications for bursaries will be considered at other times of the year, on a half-termly basis if parental circumstances change unexpectedly.

### Scholarships

Scholarships are awarded on merit. There is no automatic fee reduction for scholarship awards; instead there is an automatic study support grant of £100 per term, payable directly to the Scholar in Years 7-11. This increases to £200 at Sixth Form. Scholarships will be held for the duration of the girl's time at Farlington, subject to annual review.

There will be an enrichment programme for, and public recognition of, Scholars, and all girls who maintain their scholarships until they leave after A levels will be

further acknowledged at their final Prize Giving.

Scholarships are available at three points of entry in the Senior School:

### Entry into Year 7: Examination in January

Academic, Music, Sport, Drama and Art Scholarships are available. Both internal and external candidates need to apply for all subject Scholarships. Candidates should be registered and entered by Friday 25th November 2011. All external candidates who sit the Entrance Examination in January will automatically be considered for Academic Scholarships so there is no need to apply for these. Internal candidates applying for Academic Scholarships need to apply in consultation with the Prep School Headmistress.

### Entry into Year 9: Examination in January

Academic, Music, Drama, Sport and Art Scholarships are available to both internal and external candidates who will need to apply in all cases. Candidates should be registered and entered by Friday 25th November 2011.

### Entry into the Sixth Form: Examination in November

Academic, Music, Drama, Sport and Art Scholarships are available to both internal and external candidates who will need to apply in all cases. Candidates should be registered and entered by Monday 7th November 2011 as the assessment will take place on Friday 11th November 2011.

## BOARDING

Farlington offers a small, friendly Boarding House of around 40 boarders run very much as a large family. Girls who stay for weekends take part in a wide range of activities. Activities such as ceramic painting or visits to the cinema are interspersed with more active pursuits such as kayaking, laser quest and abseiling.

Younger girls are in dormitories of four or six beds while more senior boarders are in twin or single rooms. Girls' hobbies and interests outside of school, such as sporting activities and musical commitments, are facilitated by the Boarding House. Girls may use the School facilities, such as the swimming pool, tennis courts and art room, in the evenings and at weekends provided they have the permission of the Housemistress.

A Boarding House Tutor is available in the Boarding House every weekday evening to support the girls with their prep.

All overseas boarders will need a local guardian. This is in order that the girls can be accommodated for exeats and in case of any emergencies. The School recommends using an accredited guardianship agency.

***Pocket Money for Boarders*** - This must be handed in with the Pocket Money Form on the first evening of each half of term, to be recorded by the House staff before being handed to the Bursar for safe keeping. Weekly sums can then be drawn by arrangement with the House staff. A suggested amount is £70 per term.

The Boarding House can arrange taxis for transport from airports or railway stations. Boarders are expected to

return to School the evening before the first day of each term.

There is the option for 'occasional boarding' at the following rates:

Sleepover	Single night	£48
Week	7 nights	£269

## PASTORAL CARE

Farlington's emphasis on care and guidance in personal development is underlined in our pastoral system. Throughout both Schools all the teachers are particularly skilled at ensuring that the girls settle in quickly, become familiar with their surroundings and make new friends. In the Senior School each girl is placed in a tutor group where she is given individual attention. Tutors liaise with Heads of Year, other members of the teaching staff, boarding staff (where appropriate) and parents. They monitor each girl's welfare as well as academic progress and extra-curricular activities. Tutor teams are led by the Head of each Year and report to the Deputy Head.

## CURRICULUM

### The Prep School

Literacy and numeracy are the building blocks of education, and the basis of our teaching. In addition, scientific and aesthetic skills are developed in a challenging way, using exploration and experimentation as well as practice and problem-solving.

We follow the National Curriculum but, because of the smaller class sizes, we are able to offer more in terms of subject content and, of course, individual attention. As girls become older, they are taught some subjects by specialist teachers (for example French, Spanish, PE/Games, Drama & Art). In Prep 6, Science is taught in the well-equipped laboratories in the Senior School. A variety of musical activities take place and individual tuition can be arranged for most instruments.

### The Lower School (Years 7, 8 & 9)

The Lower School Curriculum is based on the National Curriculum, but aims to offer more challenge and a broader range of subjects. Most of the teaching will take place in Form groups, though some subjects are set as appropriate. French, Spanish and Latin are taught from Year 7. In Year 9 girls may opt for Textiles and Technology subjects in place of Latin. The full list of subjects studied in the Lower School is:

Art	Biology
Chemistry	Cooking
Critical Thinking	Drama
English	French
Geography	History
ICT	Latin
Life Skills	Mathematics
Music	Physical Education
Physics	Religious Studies
Science (Year 7)	Spanish
Technology	Textiles

### The Upper School (Years 10 & 11)

In the Upper School, the girls will undertake their GCSE courses. In Year 10, they will complete Short Course

GCSE's in R.S. and I.T. Core subjects at GCSE are English Language, English Literature, Mathematics and Science (Physics, Chemistry and Biology). The School follows the IGCSE syllabus for some Science and Mathematics groups, as appropriate.

Girls will choose a further four options, choosing at least one from each section listed:

**Humanities:** History, Geography, Sociology

**Modern Foreign Language:** French, Spanish

**Practical/creative subject:** Drama, Music, Art and Design, Physical Education, Textiles.

Triple Award Science is offered as an option. Latin is also offered as an option and German GCSE is offered as an after-school lesson.

## SIXTH FORM

Students in the Sixth Form enjoy superb facilities in the purpose-built Sixth Form Centre. The Centre contains a spacious Sixth Form library for studying, seminar rooms used exclusively for A Level teaching, two large common rooms, a kitchen, and shower facilities. The curriculum offers a wide range of AS and A2 courses. Most girls follow four AS courses in the Lower Sixth and three A2 courses in the Upper Sixth, although the programme is flexible and can be tailored to suit individual needs, where possible.

The following courses are available

Accounting	Art and Design
Biology	Business Studies
Chemistry	Classical Civilisation
Drama	English
French	Geography
History	History of Art
Mathematics	Further Mathematics
Music	Physical Education
Physics	Psychology
Sociology	Spanish
Textiles	

Girls also have the advantage of being able to take the AQA Bacc which is an academic qualification building on a student's core A Level subjects of choice and adding value through wider learning and enrichment activities. The AQA Bacc demonstrates that a student has gained a fuller, more rounded education with greatly enhanced personal qualities and skills. The Extended Project Qualification is also offered, giving students the opportunity to produce an independent piece of research. More and more universities are looking for students who have gained this qualification.

Beyond the formal A Level programme girls are encouraged to develop a wide range of interests. Many are involved in the Duke of Edinburgh Award Scheme, The Wilderness Trust, Young Enterprise and Voluntary Service, as well as a host of music, drama and sporting opportunities. The girls are encouraged to continue with their sporting interests, and matches are arranged for the school teams as well as a programme of social sport, with which we hope the girls will continue when they leave school. These extras form a very important part of the

girls' UCAS profile – the key to securing places at the universities of their choice.

**A Level Results 2011**  
(2010 results in brackets)

Grade	A*	13.3%	(9.8%)
	A	28.3%	(43.1%)
	B	20%	(27.5%)
	C	20%	(11.8%)
	D	10%	(2.0%)
	E	6.7%	(5.9%)
<b>Overall Pass Rate</b>	<b>A*-E</b>	<b>98.3%</b>	<b>(100%)</b>
Grades A* and B		61.7%	(92%)
Grades A* to C		81.7%	(92%)

**GCSE Results 2011**  
(2010 results in brackets)

Grade	A*	20%	(20.4%)
	A	32.2%	(31.7%)
	B	27.8%	(25.3%)
	C	12.1%	(17.7%)
	D	6.3%	(4.0%)
	E	1.4%	(0.7%)
<b>Overall Pass Rate</b>	<b>A* to C</b>	<b>92%</b>	<b>(95.1%)</b>
Grades A* and A		52.1%	(52.1%)

**National GCSE Averages 2011**

A* - C grades	69.8%
A* and A grades	23.2%

**EXTRA-CURRICULAR ACTIVITIES**

Girls are encouraged to be involved in our huge range of sport, music and drama activities.

**Sport** - In addition to a full PE and games programme there are regular fixtures with other schools in a number of sports. Girls compete in local, regional and national competitions and Farlington hosts a number of tournaments each year. Farlington has been accredited with the prestigious Sportsmark award by Sport England for the quality of our physical education and sports programme. This recognises our commitment to developing sport to a high level in partnership with our local community.

**Duke of Edinburgh Award Scheme** - The School is a strong supporter of the Duke of Edinburgh Scheme with many girls taking part at all three levels - Bronze, Silver and Gold.

**Riding** - Farlington has a strong tradition of riding, having competed in schools' competitions at national level for more than 20 years. On average we compete in around 12 competitions a year and a significant number of our pupils hold county and national titles (individually and as team members). **Music** - Music is part of our way

of life. We offer girls the opportunity to learn any instrument and to take part in one of our many instrumental and choral groups. Girls can be entered for the Associated Board examinations and our results are excellent. Our musicians perform regularly within School, informally and formally and at external concerts and festivals.

**Drama** - Each year we stage three major School productions as well as a number of informal workshop evenings. The School has its own fully equipped performance studio. We encourage girls of all ages to be involved in Drama whether on stage or behind the scenes. Many girls take the LAMDA qualifications.

**OPTIONAL LESSONS**

Violin	Viola
Double Bass	Trumpet
'Cello	Recorder
Flute	Oboe
Clarinet	Saxophone
Piano	Bassoon
Guitar	Drum Kit
Horn	Trombone
Singing (Year 6 upwards)	Tennis
Fencing (Year 6 upwards)	Jazz Dance
Judo	Trampolining
Football (Senior only)	Chess (Prep only)
Golf (Prep only)	Ballet (Prep only)
Speech & Drama	Rugby

A detailed programme of these optional lessons, with costs, is available from the School Office.

For any further information please contact the Bursar.

**CAREERS**

Careers guidance and advice is an integral part of the pastoral system at Farlington. Through the delivery of the Lifeskills programme, girls from Year 9 upwards receive careers education from the time when they make their subject choices for GCSE. They follow units on decision-making, work experience and further education choices. As a member of ISCO (the Independent Schools' Careers Organisation) we are able to offer individually-tailored advice and support including an option to join the Futurewise Scheme, which incorporates Morrisby profiling.

Work experience placements are undertaken after GCSE examinations. This gives girls the opportunity to experience the demands of working life first-hand, as well as providing an insight into possible future careers.

Almost all the girls go on to read for degrees at the university of their first choice. We give advice and guidance over the choice of courses and application procedures and parents are invited to an information evening explaining the UCAS process. Outside speakers are invited to talk to the girls about their experiences. Much discussion takes place to prepare their Personal Statements and mock interviews are held. Information about university Open Days, university taster courses and subject specific courses is sent into school and the girls are encouraged to attend.

## LIFESKILLS

In the **Prep School**, Personal, Social and Health Education lessons (PSHE) are taken by the class teacher who knows the pupils very well. The girls will have one PSHE lesson on a weekly basis from Reception to Prep 6 inclusive. The class teacher is also able to handle health education matters as they arise during the course of his/her contact with the girls throughout the day.

Discussion on a variety of issues emerge during 'circle time', and moral and social ideas are regularly the subject of class assemblies. In the final years in the Prep School, prior to their transfer to the Senior School, the girls follow a course on growth and development.

A balanced Lifeskills programme has been planned for use throughout the **Senior School**. The School is committed to a programme designed to encourage awareness and participation in a healthy life style, where individuals are given the skills to enable them to make informed decisions. To this end we ask for your support as parents and guardians, and would be pleased to answer any questions you may have. We also remain sensitive to the responsibility we have to place these issues within an ethical framework which supports the School's Sex Education Policy. To support the work done in School with the girls, there is also a programme of talks which aim to help parents understand some key issues their daughters face, including friendship issues, cyber bullying and body image issues.

## LEARNING SUPPORT AND CHALLENGE

Mrs Hilary Taylor is Head of our Support and Challenge Department and leads a strong team who provide extra personal attention to girls in three areas:

- Extra tuition for girls for whom English is their second language (ESOL).
- Additional support to girls who have mild to moderate learning difficulties.
- Extra challenge and opportunities to stretch our gifted and talented girls beyond the prescribed curriculum.

## FEES FROM AUTUMN 2011

### Senior School

Fees for DAY GIRLS £4,831 per term

### Prep School (Day)

Reception	£2,269 per term
Prep 1 and 2	£2,761 per term
Prep 3	£3,216 per term
Prep 4	£3,469 per term
Prep 5 and 6	£4,054 per term

### Boarding

Charge in addition to basic fees

Weekly	£2,728 per term
Full	£3,054 per term

### **Public Examinations**

Fees are levied by the various examining bodies and, therefore, this charge has to be passed on when your daughter takes her various external examinations. These

arise when GCSE and A Level examinations are taken.

### **Payment of Fees and Notice of Withdrawal**

Accounts for the subsequent term are dispatched at the end of the preceding term. All fees are payable in advance and must be sent to the school not later than the first day of the term to which they relate. No reductions can be made for the temporary absence of a pupil due to illness (an insurance scheme is available) or absence from school due to study leave.

Payment may be made by cheque or direct to the School's bank account. Arrangements for instalment payments by Direct Debit is available. All credit cards are accepted - a 3% surcharge is payable for this service. Please contact the Bursar for further information.

The School requires a deposit of £400 for Day Girls, £500 for Boarders from the UK and £1,000 for Boarders from overseas, from parents of all new girls. This deposit must be paid when a place is accepted. If a pupil for whom a place has been reserved is withdrawn before the agreed starting date, a term's fees (less deposit held by the School) will be payable. The deposit will be returned when your daughter leaves Farlington.

The attention of parents and guardians is drawn to the rule laid down on the Registration Form concerning notice of withdrawal. Notice must be sent ***in writing*** to the Headmistress such that it will be received ***not later than the first day of the term***, at the end of which it is proposed to withdraw the pupil. Parents who do not give the required notice will be charged for the following term.

The Governing Council makes every effort to give a full term's notice to parents of any alteration in fees.

***Fee payment in advance*** - We are happy to offer a fee composition arrangement. Further details are available on application to the Bursar.

***Fee account*** - Apart from the basic fee appropriate to your daughter you will find various items shown on your account which are payable in advance. The Fees Refund Scheme is available, and this provides cover in the event of your daughter missing schooling due to illness for a continuous period of at least 4 days for boarders and 5 days in respect of day girls, which can include weekends. Details of the Personal Accident and Personal Effects Insurance schemes will be provided with your first fee account. A termly charge of £2.50 is made to provide you with membership of the PTA.

***Day to Boarding*** - We are always prepared, subject to numbers in residence, to let girls have a week or a few nights boarding to assist family arrangements or if it helps their work schedule during examination time. The cost is £48 per night.

***Field Trips*** - As girls progress through the School, a number of subjects involve compulsory practical applications requiring field trips. The cost of the academic element of the course is absorbed by the School but the element representing board and lodging is charged back to the termly account. This charge does not apply to boarders.

**Outings** - These are optional, although usually the majority of girls in the year group take part. The cost can be charged to your termly account or you can pay by cheque.

### **Extra Lessons**

Individual lessons for all musical instruments, Speech and Drama tuition, Tennis Coaching and specialised extra P.E. activities are not included in the general School Fees. The charges for these items appear on the appropriate "Extras" Forms sent to all parents during the Summer Term.

Additional Music and Drama Lessons, with Peripatetic Teachers, are offered. Arrangements are made between parents and teachers and payment, accordingly, has to be made directly to the teacher. There is a requirement to give a minimum of one term's notice if your daughter wishes to stop her extra lessons.

## TERM DATES 2011-2012

### AUTUMN TERM 2011

PLEASE NOTE - HALF-TERM IS FOR 2 WEEKS

<i>All new Senior School Boarders return</i>	Monday, 5th September between 5.30 – 6.00 pm
<i>Induction Day for new Senior pupils</i>	Tuesday, 6th September
<b>All other Boarders return</b> <b>All other Day Girls return</b>	Tuesday, 6th September between 5.30 – 6.00 pm Wednesday, 7th September at 8.30 am
<i>Exeat I</i>	<i>23rd - 25th September (return 8.00 pm)</i>
<b>HALF-TERM</b>	<b>Friday, 21st October. School finishes at normal time</b>
<b>Boarders return</b> <b>Day Girls return</b>	Sunday, 6th November between 5.30 – 6.00 pm Monday, 7th November at 8.30 am
<i>Exeat II</i>	<i>25th – 27th November (return 8.00 pm)</i>
<b>ENDS</b>	<b>Friday 16th December at 12.15 pm in the Prep School</b> <b>Friday 16th December at 12.30 pm in the Senior School</b>

### SPRING TERM 2012

<b>Boarders return</b>	Tuesday, 3rd January between 5.30 – 6.00 pm
<b>Entrance Examinations &amp; INSET for all staff</b>	Tuesday, 3rd January
<b>Day Girls return</b>	Wednesday, 4th January at 8.30 am
<i>Exeat I</i>	<i>20th - 22nd January (return 8.00 pm)</i>
<b>HALF TERM</b>	<b>Friday 10th February. School finishes at normal time</b>
<b>Boarders return</b> <b>Day Girls return</b>	Sunday 19th February between 5.30 – 6.00 pm Monday 20th February at 8.30 am
<i>Exeat II</i>	<i>9th - 11th March (return 8.00 pm)</i>
<b>ENDS</b>	<b>Friday 30th March. School finishes at normal time</b>

### SUMMER TERM 2012

<b>Boarders return</b> <b>Day Girls return</b>	Sunday 22nd April between 5.30 – 6.00 pm Monday 23rd April at 8.30 am
<i>Exeat I</i>	<i>4th - 6th May (return 8.00 pm)</i>
<b>HALF TERM</b>	<b>Friday 1st June. School finishes at normal time</b>
<b>Boarders return</b> <b>Day Girls return</b>	Sunday 10th June between 5.30 – 6.00 pm Monday 11th June at 8.30 am
<i>Exeat II</i>	<i>22nd - 24th June (return 8.00 pm)</i>
<b>ENDS</b>	<b>Friday, 6th July. School finishes at normal time</b>

